Ada County Misdemeanor Probation Credit Card Payment Instructions

1. Navigate to https://www.officialpayments.com
2. Click on the "Local Payments" link.
3. Select the following information from the drop-down boxes **State:** Idaho, **Payment Entity:** Ada County Misdemeanor Probation, **Payment Type:** Supervision Fees
4. Click on Make A Payment. On the next screen, click Continue or wait for the site to automatically redirect you.
5. Click Make Payment and fill out your LE number and date of birth. Don't have your LE number? Please call ACMP at (208) 577-3380 and we will provide it to you.
6. Select the Misdemeanor Probation payment category by clicking Select next to the category.
7. Click the Select button next to the charge you wish to pay. If you wish to pay an amount different that the amount due, click "Edit" to the left of the charge and input the amount you want to pay. Then click "Update," and click Select.
8. Click the "Pay Now" button when you have selected all the charges you wish to pay. After you are redirected back to Official Payments, select your payment option and click Continue.
9. Please read through the payment terms and conditions, and make special note of the credit card processing fee of $2.75. This fee is charged by Official Payments, and no portion of the fee is received by the Ada County Misdemeanor Probation, or Ada County. If you agree to the terms, conditions, and processing fee, click the "Accept" button. Accept
10. Please fill out and/or update the information on this page. It's important this information is correct, since it is used in validating your credit card transaction. Click the "Continue" button Continue once you have entered all the required information.
11. Confirm your payment details on the next screen, and click Submit to process your payment.